

# LLWYDCOED PRIMARY SCHOOL

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"Growing, Striving, Achieving and Believing!"

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22<sup>nd</sup> September 2020

Dear Parents / Carers,

RCT have announced that Breakfast Club will be opening to pupils on a first come first serve basis. The club will resume on Monday 28<sup>th</sup> September 2020. Those parents that were not granted a place should have received an email stating so last week and those who have been granted a place should have been sent a text today. The breakfast club will open at the usual time of 8:10 a.m. to 9 a.m. and only those children who have been placed on the register will be able to access the provision.

## Drop off

Parents and children will need to continue to use the one-way drive system to drop off their children and will need to ensure a 2M distance is always kept between others. Masks will also need to be worn by all adults. Children will enter the school via the KS2 entrance and will be greeted by a member of breakfast club staff. A register will be taken before the child enters the club. Only one parent should drop their children to breakfast club to minimise the number of adults on the school drive.

## Prevention

There will be a number of prevention measures in place to prevent the spread of COVID-19. These will include:

- Minimising contact with individuals who are unwell by ensuring that those who have COVID-19 symptoms, or who have someone in their household who does, do not attend school.
- Minimise contact between individuals wherever possible. Our children will be kept in class bubbles in the hall as much as possible.
- Children will be encouraged to wash their hands regularly and we will ensure good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach using our snuffle stations. Snuffle stations will have hand sanitiser, wipes and tissues with a dedicated bin. This will be available at the entrance of every class and the hall.

- We will promote effective ventilation with windows and doors open as much as possible.
- We will continue enhanced cleaning methods with a cleaner on site all day.
- Specific toilets will be available for each class.
- The number of spaces available for breakfast club has been capped to ensure social distancing between contact groups.
- Rooms will be organised to encourage social distancing, tables and chairs arranged to enable sitting side to side facing forward and not face to face or at a 2M distance from each other.

Thank you once again for your on-going support during these extreme times and we look forward to welcoming some of our pupils back to breakfast club next week.

Yours sincerely,

A handwritten signature in blue ink that reads "Mrs Drew". The signature is written in a cursive style with a large initial 'D'.

Mrs Drew (Acting Head teacher)