

# LLWYDCOED PRIMARY SCHOOL

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"Growing, Striving, Achieving and Believing!"

5<sup>th</sup> March 2021

Dear Parents / Carers,

The Welsh Government have announced that primary schools will be opening to all pupils the week of 15<sup>th</sup> March 2021. We are very excited to welcome all our pupils back and staff have worked hard to put in place processes and procedures to ensure the effective implementation of risk assessment plans and ensure the safest possible return for pupils.

## Opening Dates

We plan to have the return of all KS2 (Year 3 - Year 6) pupils on Monday 15<sup>th</sup> March. The last day for KS2 Hub provision will therefore be Friday 12<sup>th</sup> March.

## Prevention

Although some children will return to school fully, there will still be a number of prevention measures in place to prevent the spread of COVID-19. These will include:

- Minimising contact with individuals who are unwell by ensuring that those who have COVID-19 symptoms, or who have someone in their household who does, do not attend school.
- Minimise contact between individuals wherever possible. Our children will be kept in class bubbles as much as possible with an emphasis on separating groups throughout the day. There will be staggered start and finish times, one way systems, staggered plays and lunch.
- Children will be encouraged to wash their hands regularly and we will ensure good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach using our snuffle stations. Snuffle stations will have hand sanitiser, wipes and tissues with a dedicated bin. This will be available at the entrance of every class and the hall.
- We will promote effective ventilation with windows and doors open as much as possible.
- We will continue enhanced cleaning methods with a cleaner on site all day.

- We will continue to use individual stationery as well as the red and green areas in each class for cleaning resources shared between classes.
- Consistent signs throughout the school.
- Entry and exit from the back of each class all day.
- Specific toilets for each class.
- Assemblies will be done on Microsoft Teams to avoid large gatherings.

### **Other Preventative Measures**

During this transitional period, the other current Welsh Government Restrictions for alert level 4 will continue to remain in place. Outside of school it will be important that children and their families continue to stay at home as much as possible, engage in essential travel only and limit their contact with others.

The number of positive cases in RCT has dropped significantly which is thanks to the efforts of everyone. As we start to re-open our school I would like to strongly advise the following:

- Please continue to comply with the restrictions outside of school.
- Please avoid children's social contact with others outside of their family bubble. **This includes not going to other children's houses for tea or sleepovers.**
- When collecting children from school, parents will need to keep to 2m social distancing and wear face coverings on school grounds so that we keep everyone safe.
- Only one adult taking children to and from school is recommended to minimise risks.
- Your child does not attend school if someone else in the household or who they have had close contact with has COVID symptoms. This includes while that person is going for a test.
- Your child does not attend school if he/she is showing COVID symptoms.

### **Arriving at School**

The current one-way system to enter and exit the school will remain. All pupils must be brought to the drop off points and enter the school through the top gates as all other gates will be closed.

Dosbarth Hapus, Dosbarth Heulog and Dosbarth Enfys parents will need to ensure they walk down the drive on the path, drop their child off at the drop off point, and come back out through KS2 exit past the office and canteen and back up the drive in a one-way system.

Dosbarth Draig and Dosbarth Seren parents again come down the drive on the path, past the office and canteen to the back gate and back up the drive in a one-way system.

**Only one parent should drop children off and pick them up from school.**

### **Start and Finish Times**

Start and finish times will be staggered across the school. Please see the timetable below for the start and finish times of your child's class/ hub and ensure these times are adhered to. This will allow us to maintain social distancing.

	Dsobarth Hapus (Nursery)	Dosbarth Heulog (Reception/ year 1)	Dosbarth Enfys (Year 2 and 3)	Dosbarth Draig (Year 3 and 4)	Dosbarth Seren (Year 5 and 6)
Arrival Time	9:30 a.m.	9:20 a.m.	9:10 a.m.	9:00 a.m.	8:55 a.m.
Home Time	3:30 p.m.	3:20 p.m.	3:10 p.m. year 2 3:40 p.m. year 3	3:30 p.m.	3:25 p.m.

**Pease note: If you have children in more than one class, siblings can be dropped off and collected at the earliest time.**

### **Uniform and Resources**

Children should wear the correct school uniform. Please refer to our school uniform policy on our website for information on this as well as our prospectus. We will also be ensuring as many activities as possible will take place outside. For this reason, children will need to bring a waterproof coat and wellingtons.

Children will only be able to bring essential things to school. These items will include:

- Reading books and book bags
- Rucksacks
- Hats, scarf and gloves
- Coats
- Lunch box
- Water bottle
- Wellingtons
- PE kit is to be worn to school on designated PE days

### **Catering**

School kitchens will be open fully and the hall will be regularly cleaned between sittings with Dosbarth Draig and Dosbarth Seren eating lunch in their classroom. To minimise risk of transferring infection via cash handling we are a

'cash-free' and 'cheque-free' school. All dinner money will need to be paid online and the code can be obtained by phoning the school.

### **Breakfast Club**

From the 15<sup>th</sup> March 2021, breakfast club arrangements will revert to pre-January procedures. Placements will be allocated to all successful spring term breakfast club applicants as confirmed by the local authority following the December application process. A link for new applications for the Summer term breakfast club can be found on our Facebook page. This will go live from 7 a.m. on Friday 12<sup>th</sup> March until 5 p.m. on Friday 19<sup>th</sup> March.

### **Yard Areas**

<b>Class</b>	<b>Yard Area</b>
<b>Dosbarth Hapus</b>	Nursery yard
<b>Dosbarth Heulog</b>	Main yard
<b>Dosbarth Enfys</b>	Grass area yard
<b>Dosbarth Draig (Hub)</b>	Field
<b>Dosbarth Seren (Hub)</b>	Field

### **Contacting School**

You can contact school via the school telephone and email. Parents are asked not to enter the school building as there is no adequate space for social distancing in our reception area. Parents will need to contact the school by telephone or email.

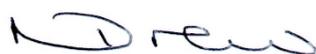
### **Staff Training Days and Term Dates**

**Please note there has been a change to our INSET days**

<b>Day 1</b>	<b>Day 2</b>	<b>Day 3</b>	<b>Day 4</b>	<b>Day 5</b>	<b>Day 6</b>
<b>2<sup>nd</sup> November 2020</b>	<b>22<sup>nd</sup> February 2021</b>	<b>12<sup>th</sup> April 2021</b>	<b>16<sup>th</sup> July 2021</b>	<b>19<sup>th</sup> July 2021</b>	<b>20<sup>th</sup> July 2021</b>

Thank you once again for your on-going support. I hope you all have an enjoyable weekend and I look forward to the return of all our pupils.

Yours sincerely,



Mrs Drew (Headteacher)